



2022 IEEE Nuclear and Space Radiation Effects Conference Guidelines for Poster and Data Workshop Presentations

Time Schedule:

REDW Assembly, Cascade C-D-E, Level 3	Tuesday morning, July 19
Poster Assembly, Ballroom A, Level 2	Tuesday morning, July 19
REDW Session, Cascade C-D-E, Level 3	1:30PM – 4:30PM, Wednesday, July 19
Poster Session, Ballroom A, Level 2	1:30PM – 4:30PM, Thursday, July 20
Poster/REDW Teardown	Before 12:30PM, Friday, July 22

Posters not taken down by end of the conference on Friday will be discarded, as we will need to return the poster boards.

1. Each author will have a usable area that is approximately 44.75 inches high x 90 inches wide (113 cm high x 228 cm wide) to mount poster material. The posters are free standing; the bottom is about 30 inches (76 cm) above the floor. The upper edge is more than 6 feet (1.8m) above floor level, requiring close attention to letter, symbol, and figure size to ensure legibility.
2. Material can be mounted to the poster with pushpins or Velcro. Push pins will be provided at the conference, but authors must provide their own Velcro fasteners.
3. Authors should provide a poster title using letters large enough to be legible at ~10 feet (3m). The title will be displayed at the top of the mounting board and will contain the authors' names and affiliations.
4. A short abstract (35-50 words) with lettering readable from ~6 feet (1.8 m) should be prominently displayed near the top of the board, beneath the title.
5. The body of the poster paper should consist of several small sections, arranged to guide the viewer through an introduction, results, and finally conclusions and references. The poster must be self-guiding because many conference attendees will read your poster at times other than the normal session.
6. Lettering size is extremely important. Lettering must be clearly readable from a distance of 6 feet (3 m), as clusters of people will surround the poster boards during the session. We recommend nothing smaller than 14-point bold lettering be used anywhere on the poster. It is better to use 18 to 24 point letters for your main text. The use of color to organize sections of the paper is effective. Color graphs, and/or colored borders around black and white figures can be especially effective in making your poster easy to read. You need to be creative and present only clear, readable data tables and graphs. Depending on the color you select for the background of your poster, make sure that the color of your



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font is compatible. Use high-contrast between these colors so that your text is easily readable (e.g., black text on a white background). Similarly, be cognizant of audience members that are color-blind. Avoiding red and green is a good idea.

7. Under no circumstances should you simply put your typewritten paper on the poster board. Hand-written pages are similarly unacceptable.
8. Limit posters to significant data, details, graphs, and key experimental results that help to explain the most important points of your work. Don't try to get everything in the written paper on the poster, just the main points. Photographs can also be effective, but should be large enough to be easily viewed and address key points.
9. Some authors have found that it helps to attach a single bound copy of their complete paper to the poster for reference. If you do this, be sure to use a strong cord and attach it firmly to the poster to prevent loss.
10. If possible, please include photographs (3 x 5 inch; 7.5 x 12.5 cm) of the principal presenter and co-authors near the top of the poster. This allows the audience to recognize the authors of the poster papers.

Thank you for taking the time to read these guidelines. Following them will enhance your presentation, and make it more likely that the audience will understand your presentation and pay attention to your work.

All posters should be assembled by noon on Tuesday, July 19. All posters should be left in place until the end of the conference (12:30pm Friday). Posters not taken down by 12:30pm Friday will be discarded.

MINIMUM LETTERING SIZES

The size of the lettering used on your POSTER is particularly important to make it readable at a distance of 10 feet (3 m). Note carefully the absolute minimum sample sizes below. Larger fonts are preferred. These are “Arial” type fonts, but other graphics quality type fonts may be used. Don't use the standard typewriter type text size (10 or 12 point) as it is too small and can't be read at the required distance.

- **Title (36 point)**
- **Author Name and Affiliation (24 point)**
- **Headings (18 point)**
- **Text (14 point)**
- **Scales for Figures (14 point)**